



# ParentPay

## How to Book Wraparound Care



Wraparound Care at Redlands includes:



### Breakfast Club

7:30 to 8:45am at £4 per session



### After School Club

3:15 to 4:15pm at £3.50 per session



### Extended Care Club

4:15 to 6pm at £4 per session

Please login to ParentPay and follow the instructions below to book wraparound care sessions. The cut-off point for booking sessions is Thursday of the preceding week. Emergency/short-notice sessions can be booked via the school office.

1. Log in to ParentPay
2. Select the child you wish to make a booking for
3. Select **Bookings > Make or view bookings**
4. Select the appropriate 'Booking' e.g. **Breakfast Club 7:30AM to 8:45AM**

To book, please select from the options below and then select 'Make or view bookings.'

Make bookings for: Breakfast Club 7:30AM to 8:45AM

Week commencing: 28 Aug 2017

Make or view bookings

5. Change the "Week Commencing" to the Monday of the week you wish to book sessions for
6. Click on "Make Or View Bookings"

Previous week		Week commencing 28th Aug 2017			Next week
Mon 28 Aug	Tue 29 Aug	Wed 30 Aug	Thu 31 Aug	Fri 1 Sep	
	Book A Breakfast Club Session	Book A Breakfast Club Session	Book A Breakfast Club Session	Book A Breakfast Club Session	
Clear day					

7. Select the required bookings for the week, if you wish to book additional weeks click Next week
8. Once you have selected your required bookings click Confirm bookings.

Confirm bookings